

**Schoharie County Community Action Program
Board of Directors Meeting
May 18th, 2015**

Attendance:

Private Sector		
Member	Position	Attendance
<i>Barbra Parsons</i>	<i>Treasurer</i>	X
Larry Phillips	Member	X
Jason Evans	Member	excused

Public Sector		
Member	Position	Attendance
Earl Van Wormer III	Member	X (arrived 5:07)
George McDonnell	Member	X (left 5:30)
Anna VanDerwerken	Member	X

Consumer Sector		
Member	Position	Attendance
<i>Betsy Bernocco</i>	<i>Chair</i>	excused
<i>Dolores Jackson</i>	<i>Vice-chair</i>	X
<i>Jonathan Litzner</i>	<i>Secretary</i>	X

Staff: Jeannette Spaulding – Executive Director, Jodi Gregory – Deputy Executive Director

Guests: none

Meeting called to order at 5:00 pm by Board Vice-chair Dolores Jackson

Approval of Minutes: *Motion made by Barbara, seconded by Larry to accept the April minutes. Motion passed.*

Board Committee Reports:

Executive Committee: ByLaws discussed. One typo noted in Section 9.13. “Director” will be changed to “Directors”. Jeannette checked with the state and there is no requirement for a separate Code of Ethics. They can be part of the ByLaws. Page numbers will be adjusted for proper printout.

Motion made by Jonathan, seconded by George to approve the ByLaws with noted changes. Motion passed.

Finance/Internal Affairs: Larry reviewed the 2015 budget. Fund raising line was added to the budget.

Motion made by George, seconded by Larry, to approve the Finance Report and 2015 annual budget. Motion passed.

Personnel: no meeting

Nominating: no meeting

Fund Raising: need to set up meeting. Discussed who to invite to the Fundraising dinner in September. Among others: elected officials, partnership agencies, federal, state and local officials, private entities.

Meeting will be set up tomorrow via email.

Corporation Committee Reports: no committee meetings

Staff Reports:

ED report: Hard copy of ED report passed out. It was noted that interviews for the CCRR Director position are in progress.

Jeannette discussed her presentation to the Board of Supervisors.

Unfinished Business: none.

New Business: none.

5:20 pm Motion made by Dolores to move to Executive Session

5:30 pm Motion made by Larry, seconded by Anna to close Executive Session

Other:

Mission statement was discussed at length utilizing ROMA principles and several changes were brought to the table, including suggestions from staff. Final draft will be presented at the annual breakfast in June.

Annual Report was discussed. Jeannette noted some changes that would focus on the positive economic impact that SCCAP is having on the community.

Board training discussed. Possible October date was brought to the table. Jeannette will check with NYSCAA for their availability.

Motion made by Earl, seconded by Larry to adjourn the meeting. Meeting adjourned at 6:10.

Respectfully Submitted,

Jodi Gregory

Next Board Meeting – June 22nd, 2015 @ 8:30 AM (Annual Breakfast @ Justine's)